

College of the Redwoods

California Residency Reclassification Request under 19

Semester: Fall Spring Summer Year: _____

Student Legal Name Last	First	Middle	Student I.D.	
Address			Birth Date	Phone #
City	State	Zip	Email	

Legal Status

- U.S. Citizen
- Permanent Resident Number _____ Issue Date _____ Exp. Date _____
* My Permanent Resident Card has expired and I will file an application for a new Permanent Resident Card.
- Expired Visa
- Refugee/Asylee Date Issued _____
- Current Visa Status _____ Issue Date _____ Exp. Date _____

Physical Presence and Intent for your parent

Date California became your permanent home _____

Where were you last two years' state income tax returns filed? _____ and _____
State/Year State/Year

If no taxes were filed, explain _____

Do you own or rent CA property? _____ Since what date? _____

If registered to vote, in what state? _____

Do you have a valid CA drivers license or ID? _____ Issue Date _____

In what state is your automobile registered? _____ Reg. Date _____

Were you employed in California this past year? _____

Employer _____ Dates of Employment _____ to _____

Additional proof of residency _____

Military Service

Are you an active member of the U.S, armed forces? _____

Are you a dependent or spouse of an active military member? _____

Legal state of residence on military records _____

Expiration of military ID card _____

Financial Independence *For unmarried students under 24 years of age*

Were you claimed as an exemption for state tax purposes by **your parent(s)** within the last two years?
Yes No What year(s) _____ What state(s) _____

Were you claimed as an exemption for state tax purposes by **only one of your parents** within the last two years?
Yes No What year(s) _____ What state(s) _____

Will your parent(s) claim you as a dependent for state tax purposes for the current calendar year?
Yes No What year _____ What state _____

I declare under penalty of perjury that the statements and documents submitted by me in connection with the determination of my residency are true and correct and I will notify the Office of Admissions and Records if there is any change in any of the facts regarding my residency.

Signature: _____ Date: _____

Student Legal Name _____

Please read these instructions carefully, as incomplete documentation will result in an immediate denial of your residency reclassification request.

The residency questionnaire must be filled out completely. If a section doesn't apply to you please write N/A and sign. Please note that all **documentation provided must show a timeline of your residency covering at least one year and one day** prior to the start of the semester through present date. Non-citizens must provide proof of their eligibility to establish residency.

Please list the different documentation/proof provided with this request and the issue date:

1: _____ Date: _____ 2: _____ Date: _____

3: _____ Date: _____ 4: _____ Date: _____

Student Signature _____ Date: _____

Once the residency questionnaire and documentation have been submitted, the office of Admissions and Records will make a determination within five business days. The student will be notified via student email.

REQUIRED DOCUMENTATION

The easiest way to establish residency is by submitting the following required documentation:

- California State taxes for the past **2 years** prior to the start of term. (Group A)
- Ownership or rental agreement of CA residential property as primary residence. (Group B)

If you do not have California taxes, you must provide **3 forms** of proof from the lists below. **Please note: At least one must be from Group A and at least one must be from Group B.**

DO NOT WRITE BELOW THIS LINE - For Office Use Only

Group A: Intent

- CA driver's license or ID card
- Marriage license/divorce papers issued from CA
- Military Home of Record CA (DD214)
- Registered to vote in CA
- Licensing from CA for professional practice
- Maintaining active checking/savings accounts in CA banks
- CA vehicle registration
- Federal and CA State taxes showing CA address
- Possession of hunting/fishing license as CA resident

Dates

Initials

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Group B: Physical Presence

- Active resident membership in CA service or social club
- Maintaining business or employment in CA
- Recipient of CA State services
- Selective Service Registration Acknowledgment Letter
- Official CA high school transcripts (not college)
- CA Utility bills (electricity, phone, water)
- Ownership or rental agreement of CA residential property as primary residence

Dates

Initials

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Classified as : _____ Initials: _____ Date: _____

Notes/Comments: _____

Student Legal Name _____

Student ID _____

Financial Independence Requirement

If your parents are not residents of California, you must demonstrate financial independence; along with physical presence and intent when seeking resident classification for tuition purposes. You are considered “financially independent” if one or more of the following:

1. You are at least 24 years of age or will be by December 31 of the calendar year for which resident classification is requested.
2. You are a veteran of the U.S. Armed Forces.
3. You are a ward of the court or both parents are deceased.
4. You have legal dependents other than a spouse.
5. You are married or have a registered domestic partner, and was not claimed as an income tax deduction by any individual other than spouse or domestic partner for the tax year immediately preceding the term for which resident classification is requested.
6. You are a single undergraduate student and was not claimed as an income tax deduction by parents or any other individual for the two tax years immediately preceding the term for which resident classification is requested, and can demonstrate self-sufficiency for those two years and the current year.
7. You have reached the age of 18 in California while his or her parents were residents of California, and the parents left the state to establish a residence elsewhere while the student continued to be a resident of California after the parents' departure.

Verifying Financial Independence

To verify financial independence (self-support) per item 6 above, you must document your income and verify that you were not claimed as a deduction by parents or anyone else for the two years prior to the request for residence. You are also required to present proof showing how you are able to be supported by the funds claimed. Self-support is defined as money the student has earned through his or her own employment or loans obtained with the student's own credit, without a co-signer. A gift or loan to the student from a parent, grandparent, or other family member does not constitute self-support regardless of the terms.

Residing in California with an aunt, uncle, grandparent, or friend who provides the student with room and board cannot be considered self-support, even if that person meets the College of the Redwoods residence requirement.

General Rules Applying to Minors

If you are an unmarried minor (19 years old or younger), the resident of the parent with whom you live is considered your residence. If you have a parent living, you cannot change your residence by your own act, by the appointment of a legal guardian, or by the relinquishment of a parent's right of control. If you live with neither parent, your residence is that of the parent with whom you last lived. Unless you are a minor alien present in the U.S. under the terms of a non-immigrant status which precludes you from establishing domicile in the U.S., you may establish your own residence when both your parents are deceased and a legal guardian has not been appointed. If you derive California residence from a parent, that residence must satisfy the one-year requirement.

I understand I must provide parent information if I am 19 years old or younger

Student Signature _____

Date _____

Parent Signature _____

Date _____