



**COLLEGE OF THE REDWOODS
CREDIT BY EXAM PETITION**

SECTION I

Student Name:	CR Student ID Number:	Address	Phone Number

*****NOTE: This course may or may not transfer to a 4 year university. The determination will be made by the institution the student wants to transfer.**

High School Faculty Recommendation:

Teacher's Printed Name		Signature		Contact Information	
High School	Course Title	Semester/Year Completed	Course Grade		

SECTION II

CR Course	Unit Value	Exam Grade	Semester/Year

SECTION III

Required College of the Redwoods Signatures: _____ Date: _____

Printed Faculty Name		
Faculty Member's Signature		
Printed Dean's Name		
Dean's Signature		

For office use only:

Date approved: _____
 Date added to student's transcript: _____
 Date copy sent to Tech Prep Coordinator: _____
 Date Denied: _____

Reason (Check one or more that apply):

- Incomplete application.
- College of the Redwoods application not attached.
- Signatures missing.
- Course not eligible for Credit

Directions

Section I

1. High School Faculty and student complete.
2. Send completed Credit by Exam application to:
College of the Redwoods
Attn: CTE Dean
7351 Tompkins Hill Road
Eureka, CA 95501

Please attach the following:

- a. Copy of the graded exam or agreed upon testing instrument. If this is for Health Occupations, then attach a copy of the student's CNA License

Section II

1. Completed by the Tech Prep Coordinator.

Section III

1. Tech Prep Coordinator obtains all required signatures.
2. Once the student has enrolled in 1 course at College of the Redwoods the Tech Prep Coordinator sends the petition to Admissions and Records to have put on the student's transcript.

Questions regarding the procedure for Credit by Exam or about this form should be referred to the Tech Prep Coordinator.

Contact:

Marla Gleave
CTE Dean
College of the Redwoods
7351 Tompkins Hill Road
Eureka, CA 95501-9300
Phone 707-476-4341
marla-gleave@redwoods.edu